



# Mountain Of Fire and Miracles Ministries International UK

21 Queensway Ponders End, Enfield London UK EN3 4SZ Charity No: 1100416. Tel: 02088045577 Web: [www.mountaintoffire.org.uk](http://www.mountaintoffire.org.uk)

## **Mountain of Fire & Miracles Ministries (UK) seeks a DIRECTOR OF TECHNICAL & ELECTRONIC SYSTEMS & EQUIPMENT (a member of MFM UK Management Committee)**

The Mountain of Fire and Miracles Ministries (MFM) in the United Kingdom seeks a proactive and innovative Director of Technical & Electronic systems and equipment. This is one of 15 positions on the MFM UK Management Committee and is currently vacant. The successful candidate will work with, and report directly to the Chair and Vice Chair of the MFM UK Management Committee and Nehemiah Group, who jointly report to the General Overseer and MFM UK Worldwide and Chairman of MFM UK Board of Trustees.

MFM currently has almost 100 establishments across the UK, comprising mainly of Branches and Prayer Centres. MFM UK has experienced explosive growth since it was registered as a Charity in the UK some 16 years ago. Due to widespread and ongoing changes in the Ministry/Charity, one of which is the proposed merger of London branches into fewer "mega" branches, there has arisen a need to synchronise the area of Technical and Electronic Systems and Equipment in the Ministry/Charity as a whole, starting with London. To support and assist with the merger rollout and other wide-ranging changes in the Charity, it is vital to appoint a person to spearhead new initiatives for the Ministry/Charity in this direction. This will serve to strengthen and formalise our existing structures, systems and processes, and where necessary, work with various arms and officials of the Ministry/Charity, to create new ones.

A significant part of the duties of the successful candidate for this position will be the establishment of a first class, state of the art MFM studio which will cater to the various needs of the Ministry/Charity in the UK. The establishment of this studio is an integral part of addressing the G.O's lamentation and 14 point agenda, which form the bedrock of the Management Committee and Nehemiah Group. The successful candidate will be a member of the Management Committee and will be assisted by members of the Nehemiah Group. The successful candidate must be committed to working closely with the leaders of the Management Committee as well as the Central Accountant, and Central Administrator for Non-Pastoral Affairs, in the delivery and implementation of a rigorous wide-ranging cultural change strategy in the area of Technical and Electronic Systems. In the area of acquisition, evaluation, maintenance, keeping records of, and anticipating the needs of MFM UK regarding Technical and Electronic Equipment, assets and facilities, the appointee will also work closely with the MFM UK Facilities Manager, Bro Ben Iyere, who is also a member of the Management Committee.

**This is a senior position with overall national responsibility for the Ministry/Charity's Technical and Electronic Systems and Equipment.** You will be responsible for organising the day to day running of the Charity in your arena of work, ensuring compliance by ALL branches of MFM UK, with the requirements of UK laws and regulations; handling or directing complaints and misconduct to the appropriate officials in the Ministry/Charity. You will ensure, amongst other things, that prudence and sound money-management skills are applied to this crucial area, to avoid misuse and waste of Charity/Ministry funds. You will pioneer ideas, and set up and oversee systems, especially for record-keeping; and means of efficiently streamlining the Technical and Electronic Systems and Equipment functions for large nationwide events and Special Programmes such as the annual Anointing Service, Women's Deliverance, Men of Valour, Manchester Crusade, Glorious Women Foundation annual event, Annual Youth Retreat etc. You will require a working knowledge of accounts, administration, managing assets, health and safety; and musical, audio, video etc. equipment and systems. You will also be required to attend key meetings of various groups and committees in the Charity/Ministry to give account, and feedback of your activities, lobby for funds, etc. All MFM UK branch and Regional Heads of Technical and Electronic Systems and Equipment will report to you. Where a branch or Region has none, you will be required to appoint one. You will be required to produce an Annual written Report to the Chair and Vice Chair of the Management Committee on the work undertaken by your Department.

A successful candidate will be one who can demonstrate that they are prepared to work constructively within tight timeframes, sometimes during unsocial hours, in an organisation with diverse members and staff at all levels. The candidate must be able to demonstrate with concrete examples, that he/she is a

highly effective communicator, with advanced people-skills and the ability to work productively under pressure both alone, and as part of teams, some of whose membership and practices may be greatly challenging and initially unfamiliar. The candidate must also be able to demonstrate that he/she possesses highly polished stakeholder management experience, since managing and getting the most out of these internal relationships is pivotal to driving forward an effective Service across the Ministry/Charity. The candidate must, at all times, be prepared for the unexpected; and be prepared to work harmoniously and fruitfully with very challenging and unique Service users of the Technical and Electronic function.

This position, like all positions on the Management Committee and Nehemiah Group, is a volunteer role. **However**, all reasonable travel and other necessary expenses incurred in the course of performing of MFM UK duties in this role shall be reimbursed by the Charity/Ministry in line with the Accounting Policies and Guidelines of MFM UK. Furthermore,

### **Essential Requirements and Skills**

- 1) Minimum B.A or BSc Hons degree (preferably in a relevant area such as Electronics, Technical subjects, Music Technology, Sound Engineering, etc.).
- 2) You should be a longstanding member of MFM in the UK and have an understanding of the mission of MFM as a Charity in the UK, as well as a commitment to its spiritual vision and doctrines of faith.
- 3) Experience in formulating and maintaining Assets Recording and Management databases.
- 4) Previous experience working with very challenging client groups
- 5) Previous experience working in a multi-cultural environment
- 6) Cultural awareness and ability to work with a client group that is diverse in numerous ways.
- 7) A working knowledge of Accounts, Finance and administration and Excel spreadsheets
- 8) **Demonstrable** significant Operational experience in Managing and leading a Technical and Electronic Systems, and Equipment Acquisition in a large organisation with a significant regional presence and interest, preferably in the UK
- 9) Ability and willingness to pay close attention to detail whilst working within tight timeframes.
- 10) This is a role primarily based in London but with national importance. Thus, you must be able and willing to travel and attend to matters in locations of the Ministry/Charity outside London and throughout the UK, at short notice.
- 11) Demonstrable humility and obedience to constituted authority.
- 12) Demonstrable ability to calmly and firmly handle unpleasant occurrences and difficult persons inside and outside the Ministry/Charity; when these arise (as they will) in the course of delivering your function.
- 13) Experience in assisting organisations to ensure compliance with Health and Safety at Work and Safeguarding Legislation and Good practice.
- 14) Ability to manage demands from various teams, groups, individuals (externally and internally) all at the same time.

### **OTHER:**

- 1) You must have a demonstrable right to live and work in the UK free of all limitations and conditions.
- 2) You should familiarise yourself with the contents of the MFM UK Staff Handbook (copies of this may be obtained from Pastor Ayo Oluwalagba, MFM UK Pastoral Affairs Administrator)
- 3) You must not have a criminal record (whether or not it is a spent conviction) especially if the record involves fraud, money laundering, dishonesty or sexual offences

4) You must be prepared to undergo a DBS check

**Application is by C.V and covering letter (with a recent passport photograph attached)** stating in no more than two typed pages of A4, why you consider yourself suitable for this position. **Where this advert refers to “demonstrable” skills/qualities or states that “evidence of.....”is required, your C.V and/or covering letter should contain suitable examples and evidence.**

**Your application should contain the names and contact details of three referees,** one of who should be your current or former Branch Pastor or Regional Overseer. A second referee must be a current or previous professional/employment-related or academic referee. The third may be anyone who has known you personally in any other capacity. **All three referees must have known you for at least 2 years.**

If you are shortlisted for interview, you will be notified in writing and given a date and time to appear before a selection panel. That panel will provide a Report to the General Overseer (who is also the Chairman of the Board of Trustees) on all candidates interviewed.

***.All applications should be sent BY E.M.AIL ONLY, to [adminoffice@mountainoffire.org.uk](mailto:adminoffice@mountainoffire.org.uk)***

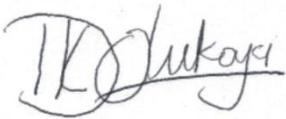
***.All applications must be cc'd to [mcukcontact@mountainoffire.org.uk](mailto:mcukcontact@mountainoffire.org.uk).***

***Closing date for receipt of all applications is 2<sup>nd</sup> .August 2019.***

If you have any queries about the Application or Selection Process, please send them IN WRITING to [mcukcontact@mountainoffire.org.uk](mailto:mcukcontact@mountainoffire.org.uk), cc'd to [adminoffice@mountainoffire.org.uk](mailto:adminoffice@mountainoffire.org.uk).

*Applications made in any way other than by email or sent to only one of the email addresses given in this advert; OR not made in accordance with the instructions in this advert, or are received after 2<sup>nd</sup> August, shall not be processed.*

The Lord bless you as you join hands to build the Lord's vineyard.



**Dr D.K Olukoya**

**GENERAL OVERSEER MFM WORLDWIDE & CHAIRMAN OF MFM UK TRUSTEES**

**18-07-2019**